

**Agenda Item No:**

**Report To:** Council

**Date of Meeting:** 29<sup>th</sup> February 2024

**Report Title:** Programme of Meetings 2024/25 and 2025/26

**Report Author & Job Title:** Danny Sheppard – Member Services Manager

**Portfolio Holder** Cllr. Ovenden and Cllr Hayward  
**Portfolio Holder for:** Leader of the Council and Performance and Direction



<b>Summary:</b>	To agree the programme of meetings for 2024/25 and 2025/26
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**Key Decision:** NO

**Significantly Affected Wards:** None specifically

**Recommendations:** **The Council is asked to agree the programme of meetings for 2024/25 and 2025/26**

**Policy Overview:** The programme reflects the monthly Cabinet and Overview and Scrutiny cycle as agreed by the Council at its meeting on the 17<sup>th</sup> October 2019 (Minute No 191/10/19 refers). This generally provides for a Cabinet meeting on the last Thursday of every month and a monthly Planning Committee meeting every four/five weeks. Overview and Scrutiny meetings are programmed in line with the timetable for call-in of items from the Cabinet and will generally fall on the second Tuesday of the month.

**Equalities Impact Assessment** Not Required

**Exempt from Publication:** NO

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**DATES OF MEETINGS MAY 2024 - MAY 2025**

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

**MAY 2024**

W 1  
 Th 2 **PCC ELECTIONS**  
 F 3  
  
 M 6 **BANK HOLIDAY**  
 Tu 7  
 W 8  
 Th 9 JCC 3.30pm  
 F 10  
  
 M 13  
 Tu 14 O&S  
 W 15 Planning  
 Th 16 Council  
 F 17

M 20  
 Tu 21  
 W 22  
 Th 23  
 F 24  
  
 M 27 **BANK HOLIDAY**  
 Tu 28 TEB 2pm  
 W 29  
 Th 30 Selection & CR 6pm (TBC)  
 Cabinet  
 F 31

**JUNE 2024**

M 3  
 Tu 4 Joint Transportation  
 W 5  
 Th 6  
 F 7  
  
 M 10  
 Tu 11 O&S  
 W 12 Planning  
 Th 13  
 F 14

M 17  
 T 18 Audit 6pm  
 W 19  
 Th 20  
 F 21

M 24  
 Tu 25  
 W 26  
 Th 27 Cabinet  
 F 28

**JULY 2024**

M 1  
 Tu 2  
 W 3  
 Th 4  
 F 5  
  
 M 8  
 Tu 9 O&S  
 W 10 Planning  
 Th 11 JCC 3.30pm

F 12  
  
 M 15  
 Tu 16  
 W 17  
 Th 18 Council  
 F 19

M 22  
 T 23  
 W 24  
 Th 25 Cabinet  
 F 26

M 29  
 Tu 30  
 W 31

**AUGUST 2024**

Th 1  
 F 2

M 5  
 Tu 6  
 W 7  
 Th 8  
 F 9

M 12  
 Tu 13 O&S  
 W 14 Planning  
 Th 15  
 F 16

M 19  
 Tu 20  
 W 21  
 Th 22  
 F 23

M 26 **BANK HOLIDAY**  
 Tu 27 TEB 2pm  
 W 28  
 Th 29 Cabinet  
 F 30

**SEPTEMBER 2024**

M 2  
 Tu 3 Joint Transportation  
 W 4  
 Th 5  
 F 6

M 9  
 Tu 10 O&S  
 W 11 Planning  
 Th 12 JCC 3.30pm  
 F 13

M 16  
 Tu 17  
 W 18  
 Th 19  
 F 20

M 23  
 Tu 24

W 25  
 Th 26 Cabinet  
 F 27  
  
 M 30

**OCTOBER 2024**

Tu 1 Audit 6pm  
 W 2  
 Th 3  
 F 4

M 7  
 Tu 8 O&S  
 W 9 Planning  
 Th 10  
 F 11

M 14  
 Tu 15  
 W 16  
 Th 17 Council  
 F 18

M 21  
 Tu 22  
 W 23  
 Th 24  
 F 25

M 28  
 Tu 29  
 W 30  
 Th 31 Cabinet

**NOVEMBER 2024**

F 1  
  
 M 4  
 Tu 5  
 W 6  
 Th 7  
 F 8

M 11  
 Tu 12 O&S  
 W 13 Planning  
 Th 14 JCC 3.30pm  
 F 15

M 18  
 Tu 19  
 W 20  
 Th 21  
 F 22

M 25  
 Tu 26 TEB 2pm  
 W 27  
 Th 28 Cabinet  
 F 29

**DECEMBER 2024**

M 2  
 Tu 3 Joint Transportation  
 W 4  
 Th 5 Audit 6pm  
 F 6  
  
 M 9  
 Tu 10 O&S  
 W 11 Planning  
 Th 12 Council  
 F 15  
  
 M 16  
 Tu 17  
 W 18  
 Th 19 Cabinet  
 F 20

M 23  
 Tu 24  
 W 25 **CHRISTMAS DAY**  
 Th 26 **BOXING DAY**  
 F 27 OFFICES CLOSED

M 30  
 Tu 31

**JANUARY 2025**

W 1 **NEW YEAR'S DAY**  
 Th 2  
 F 3

M 6  
 Tu 7  
 W 8  
 Th 9 JCC 3.30pm  
 F 10

M 13  
 Tu 14  
 W 15 Planning  
 Th 16  
 F 17

M 20  
 Tu 21 Licensing/Regulatory  
 10am/10.30am

W 22  
 Th 23  
 F 24

M 27  
 Tu 28  
 W 29  
 Th 30 Cabinet  
 F 31

\* No O&S meeting in  
 January due to Budget  
 Scrutiny

**FEBRUARY 2025**

M 3  
 Tu 4 Standards  
 W 5  
 Th 6  
 F 7

M 10

Tu 11 O&S  
 W 12 Planning  
 Th 13  
 F 14

M 17  
 Tu 18  
 W 19  
 Th 20 Cabinet  
 F 21

M 24  
 Tu 25 TEB 2pm  
 W 26  
 Th 27 Council (C Tax)  
 F 28

**MARCH 2025**

M 3  
 Tu 4 Joint Transportation  
 W 5  
 Th 6  
 F 7

M 10  
 Tu 11 O&S  
 W 12 Planning  
 Th 13 JCC 3.30pm  
 F 14

M 17  
 Tu 18 Audit 6pm  
 W 19  
 Th 20  
 F 21

M 24  
 Tu 25  
 W 26  
 Th 27 Cabinet  
 F 28

M 31

**APRIL 2025**

Tu 1  
 W 2  
 Th 3  
 F 4

M 7  
 Tu 8 O&S  
 W 9  
 Th 10  
 F 11

M 14  
 Tu 15  
 W 16 Planning  
 Th 17  
 F 18 **GOOD FRIDAY**

**M 21 **EASTER MONDAY****

Tu 22  
 W 23  
 Th 24 Cabinet  
 F 25

M 28  
 Tu 29

W 30

**MAY 2025**

Th 1 **KCC ELECTIONS**  
 F 2

M 5 **BANK HOLIDAY**

Tu 6  
 W 7  
 Th 8 JCC 3.30pm  
 F 9

M 12  
 Tu 13 O&S  
 W 14 Planning  
 Th 15 Council  
 F 16

M 19  
 Tu 20  
 W 21  
 Th 22  
 F 23

M 26 **BANK HOLIDAY**  
 Tu 27 TEB 2pm  
 W 28  
 Th 29 Selection & CR 6pm (TBC)  
 Cabinet  
 F 30

**KEY**

O&S

- Overview and  
 Scrutiny

JCC

- Joint Consultative  
 Committee

 School Holidays

**DATES OF MEETINGS MAY 2025 - MAY 2026**

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**MAY 2025**

Th 1 **KCC ELECTIONS**  
F 2

M 5 **BANK HOLIDAY**

Tu 6  
W 7  
Th 8 JCC 3.30pm  
F 9

M 12  
Tu 13 O&S  
W 14 Planning  
Th 15 Council  
F 16

M 19  
Tu 20  
W 21  
Th 22  
F 23

M 26 **BANK HOLIDAY**  
Tu 27 TEB 2pm  
W 28  
Th 29 Selection & CR 6pm (TBC)  
F 30 Cabinet

**JUNE 2025**

M 2  
Tu 3 Joint Transportation  
W 4  
Th 5  
F 6

M 9  
Tu 10 O&S  
W 11 Planning  
Th 12  
F 13

M 16  
T 17 Audit 6pm  
W 18  
Th 19  
F 20

M 23  
Tu 24  
W 25  
Th 26 Cabinet  
F 27

**JULY 2025**

Tu 1  
W 2  
Th 3  
F 4

M 7  
Tu 8 O&S  
W 9 Planning  
Th 10 JCC 3.30pm  
F 11

M 14  
Tu 15  
W 16  
Th 17 Council  
F 18

M 21  
T 22  
W 23  
Th 24  
F 25

M 28  
Tu 29  
W 30  
Th 31 Cabinet

**AUGUST 2025**

F 1  
M 4  
Tu 5  
W 6 Planning  
Th 7  
F 8

M 11  
Tu 12 O&S  
W 13  
Th 14  
F 15

M 18  
Tu 19  
W 20  
Th 21  
F 22

M 25 **BANK HOLIDAY**  
Tu 26 TEB 2pm  
W 27  
Th 28 Cabinet  
F 29

**SEPTEMBER 2025**

M 1  
Tu 2 Joint Transportation  
W 3 Planning  
Th 4  
F 5

M 8  
Tu 9 O&S  
W 10  
Th 11 JCC 3.30pm  
F 12

M 15  
Tu 16  
W 17  
Th 18  
F 19

M 22  
Tu 23  
W 24  
Th 25 Cabinet

F 26

M 29  
Tu 30

**OCTOBER 2025**

W 1 Planning  
Th 2  
F 3

M 6  
Tu 7 Audit 6pm  
W 8  
Th 9  
F 10

M 13  
Tu 14 O&S  
W 15  
Th 16 Council  
F 17

M 20  
Tu 21  
W 22  
Th 23  
F 24

M 27  
Tu 28  
W 29  
Th 30 Cabinet  
F 31

**NOVEMBER 2025**

M 3  
Tu 4  
W 5 Planning  
Th 6  
F 7

M 10  
Tu 11 O&S  
W 12  
Th 13 JCC 3.30pm  
F 14

M 17  
Tu 18  
W 19  
Th 20  
F 21

M 24  
Tu 25 TEB 2pm  
W 25  
Th 27 Cabinet  
F 28

**DECEMBER 2025**

M 1  
 Tu 2 Joint Transportation  
 W 3  
 Th 4 Audit 6pm  
 F 5  
  
 M 8  
 Tu 9 O&S  
 W 10 Planning  
 Th 11 Council  
 F 12  
  
 M 15  
 Tu 16  
 W 17  
 Th 18 Cabinet  
 F 19

M 22  
 Tu 23  
 W 24 OFFICES CLOSED  
 Th 25 CHRISTMAS DAY  
 F 26 BOXING DAY

M 29  
 Tu 30  
 W 31

**JANUARY 2026**

Th 1 NEW YEAR'S DAY  
 F 2

M 5  
 Tu 6  
 W 7  
 Th 8 JCC 3.30pm  
 F 9

M 12  
 Tu 13  
 W 14 Planning  
 Th 15  
 F 16

M 19  
 Tu 20 Licensing/Regulatory  
 10am/10.30am

W 21  
 Th 22  
 F 23

M 26  
 Tu 27  
 W 28  
 Th 29 Cabinet  
 F 30

\* No O&S meeting in  
 January due to Budget  
 Scrutiny

**FEBRUARY 2026**

M 2  
 Tu 3 Standards  
 W 4  
 Th 5  
 F 6  
  
 M 9

Tu 10 O&S  
 W 11 Planning  
 Th 12  
 F 13

M 16  
 Tu 17  
 W 18  
 Th 19 Cabinet  
 F 20

M 23  
 Tu 24 TEB 2pm  
 W 25  
 Th 26 Council (C Tax)  
 F 27

**MARCH 2026**

M 2  
 Tu 3 Joint Transportation  
 W 4  
 Th 5  
 F 6

M 9  
 Tu 10 O&S  
 W 11 Planning  
 Th 12 JCC 3.30pm  
 F 13

M 16  
 Tu 17 Audit 6pm  
 W 18  
 Th 19  
 F 20

M 23  
 Tu 24  
 W 25  
 Th 26 Cabinet  
 F 27

M 30  
 Tu 31

**APRIL 2026**

W 1  
 Th 2  
 F 3 GOOD FRIDAY

M 6 EASTER MONDAY  
 Tu 7  
 W 8 Planning  
 Th 9  
 F 10

M 13  
 Tu 14

O&S  
 W 15  
 Th 16  
 F 17

M 20  
 Tu 21  
 W 22  
 Th 23  
 F 24

M 27  
 Tu 28

W 29  
 Th 30 Cabinet

**MAY 2026**

F 1  
  
 M 4 BANK HOLIDAY  
 Tu 5  
 W 6 Planning  
 Th 7  
 F 8

M 11  
 Tu 12 O&S  
 W 13  
 Th 14 JCC 3.30pm  
 F 15

M 18  
 Tu 19  
 W 20  
 Th 21 Council  
 F 22

M 25 BANK HOLIDAY  
 Tu 26 TEB 2pm  
 W 27  
 Th 28 Selection & CR 6pm (TBC)  
 Cabinet  
 F 29

**KEY**

O&S - Overview and Scrutiny  
 JCC - Joint Consultative Committee

School Holidays